



AGENDA

SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

Notice of Regular Meeting (Board Study Session)

Wednesday, March 5, 2014

5:30 p.m.

Solano Community College

Faculty/Staff Lounge (Building 1400 - Room 1401A)

4000 Suisun Valley Road

Fairfield, CA 94534-3197

Please Note: SCCD Governing Board Meetings are **recorded** per Government Code Sections 54953.5 and 54953.6 and Education Code Section 72121(a). Recordings shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Section 6250. Members of the public may address the Board on any item within the Board's jurisdiction. Cards which must be completed requesting to address the Board are available at the press table and must be submitted to the Board Secretary at the meeting. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard under the agenda item, "Comments from Members of the Public." **Except as extended by the Board President or action of the Board, individuals shall be limited to three (3) minutes on any one (1) topic or item. (SCCD Board Policy 1042).** The Board cannot take action on any items not on the agenda unless authorized by law. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on a future agenda. The Board reserves the right to modify the order of business in the manner it deems appropriate. As a courtesy to others, please turn off cell phones or pagers.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**
- 3. ROLL CALL**

Pam Keith, President
A. Marie Young, Vice President
Monica Brown
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J.D.
Michael A. Martin
Rosemary Thurston
Latifah Alexander, Student Trustee
Jowel C. Laguerre, Ph.D., Secretary

4. APPROVAL OF AGENDA

5. COMMENTS FROM MEMBERS OF THE PUBLIC

6. REPORTS (NO ACTION REQUIRED):

(a) Dinner with Associated Students of Solano College (ASSC)

Facilitated by Dr. Jose Ballesteros, Interim Director, Student Development and Dr. Shirley Lewis, Chief Student Services Officer

(b) Workforce Development – The Need for a Trained Construction Workforce

Facilitated by Greg Schniegenberg, Operations Manager, Northern California of Helix Electric, Inc., and Anne Quick, Associated Builders and Contractors, Inc., Northern California, Vice President of Education and Outreach

(c) Board of Registered Nursing (BRN) Update

Facilitated by Interim Dean, Maurice McKinnon, Ph.D.

(d) Measure Q Review

- Educational Master Plan and Facilities Master Plan
- Proposed Project List (Series A & B)
- Building 1200 Update

Facilitated by Mr. Leigh Sata, Executive Bonds Manager

• **Academic Senate Report**

7. CONSENT AGENDA – ACTION ITEMS

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda. Time will be provided before the vote for clarification questions on any item under the Consent Agenda. Clarification questions may be asked without removing an item from the Consent Agenda.

Superintendent-President

- (a) Minutes for Regular Meeting of January 15, 2014, and Board Study Session of February 5, 2014. Minutes for the Regular Meeting of February 19, 2014, will be approved at a future meeting.

Human Resources

- (b) Employment – 2013-2014, Page 1

- (c) Proposed Revised Job Description – Vice President of Academic Affairs, (Administrative Leadership Group), Page 2
- (d) Proposed Revised Job Description – Director of Research and Planning, (Administrative Leadership Group), Page 7
- (e) Proposed Revised Job Description – Executive Coordinator – Human Resources, (Administrative Leadership Group), Page 12

Finance and Administration

- (f) Solano Transportation Authority Agreement for Student Bus Voucher Program Between Solano Transportation Authority and Solano Community College, Page 17
- (g) Memorandum of Understanding between Solano Community College District and Solano Community College Faculty Association, Page 37
- (h) Additional Funding Agreement for Accountemps, A Robert Half Company, Page 39
- (i) Contract Award to Beckett Construction and Building Services, Page 50
- (j) Contract Award to Ron Priest Construction, Inc., for Vacaville Annex Exterior Door and Hardware Project, Page 61
- (k) Resolution to Temporarily House the Autotech Program at 1301 George Street in Vallejo, California, Resolution No. 13/14-20, Page 66
- (l) Approval of the Professional Civil Engineering Services Contract for Building 1200 Theater Renovation Project, Page 69
- (m) Change Order No. 02 to GradeTech Construction for Vacaville Parking Lot Expansion Project, Page 80

Academic Affairs

- (n) Clinical Experience Agreement between Solano Community College District and Queen of the Valley Medical Center, Napa, California, Page 82

8. ITEMS REMOVED FROM CONSENT AGENDA

9. INFORMATION/ACTION – ACTION MAY BE TAKEN

- (a) Storage Area Network (SAN) Virtual Server Upgrade Measure G Bond Project, Page 93

10. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Sabbatical Leave Report for the Academic Year 2012-2013, Page 95
- (b) CCFS-311 Financial Report, Second Quarter, FY 2013-2014, Page 96

11. ANNOUNCEMENTS

12. ITEMS FROM THE BOARD

13. CLOSED SESSION

Closed Session may be held as authorized by law for matters including, but not limited to conference with labor negotiator, public employment (public employee discipline, dismissal and release); potential litigation, purchase, sale, exchange or lease of real property.

- (a) Conference with Labor Negotiator
Agency Negotiator: Bruce Petersen
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release
- (c) Conference with Real Property Negotiator
Property: Northgate Office Park, N.W. Corner Turner and Ascot Parkways,
Vallejo, CA 94591
Negotiating Party: Leigh Sata, Executive Bonds Manager
Under Negotiation: Price and Terms of Payment

14. RECONVENE REGULAR MEETING

15. REPORT OF ACTION TAKEN IN CLOSED SESSION

16. ADJOURNMENT

Non-confidential materials related to an item on this Agenda submitted to the Board of Trustees after distribution of the agenda packet are available for public inspection in the Office of the Superintendent/President in the Administration Building, Room 621, 4000 Suisun Valley Road, Fairfield, California 94534. Non-confidential materials provided at time of publication are available on the Solano College Web site at www.solano.edu for public inspection.

Pursuant to Government Code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in the meeting should contact the Superintendent/President's Office at (707) 864-7112 no later than three days prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.

NO OTHER BUSINESS WILL BE TRANSACTED.

JCL:js

BOARD STUDY SESSION AGENDA.03.05.14.FINAL